How to manage/update auto payment method on existing payment plan via MyChart



When establishing or updating an auto payment plan, if you wish to still receive paper statements uncheck "Enroll in paperless billing".

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Search the menu	sits		Messages	👗 Test	Results	😞 Med
Health Summary	^		_	-	-	-
Plan of Care		_	_	_	_	
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Immunizations	:~~				etails	
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Questionnaires	- 18					R
History Questionnaires						
Upcoming Tests and Procedures	e			Auto Pav		
Medical and Family History				\$19.8	9	
Health Reports	8.68	8	VI	SA		
Trends Dashboard			Sc	heduled for 9/	16/2023	
Document Center		Paymen	t Plan Details			
Advanced Care Planning		· - , · · · ·			\$19.89	
ling				A	\$238.68 ugust 2024	
Account Summary	- 18	_	_	12 payments	remaining	
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Billing Support						
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	Menu Search the menu Health Summary Plan of Care Current Health Issues Allergies Immunizations Preventive Care Questionnaires Upcoming Tests and Procedures Medical and Family History Health Reports Trends Dashboard Document Center Advanced Care Planning Account Summary Estimates Billing Support urance Coverage Details Referrals ating Share My Record	Menu its Search the menu its Health Summary Plan of Care Current Health Issues Allergies Allergies Menu Menu ** Questionnaires ** Upcoming Tests and Procedures ** Medical and Family History Health Reports Trends Dashboard Document Center Advanced Care Planning ** Billing Support ** Urance Coverage Details Referrals ** Anare My Record **	Menu Search the menu Health Summary Plan of Care Current Health Issues Allergies Immunizations Preventive Care Questionnaires Upcoming Tests and Procedures Medical and Family History Health Reports Trends Dashboard Document Center Advanced Care Planning Billing Support Urance Coverage Details Referrals Airing Share My Record	Menu Search the menu Health Summary Plan of Care Current Health Issues Allergies Immunizations Preventive Care Questionnaires History Questionnaires Upcoming Tests and Procedures Medical and Family History Health Reports Trends Dashboard Document Center Advanced Care Planning Billing Support urance Coverage Details Referrals aring Share My Record	Menu Search the menu Health Summary Plan of Care Current Health Issues Allergies Immunizations Preventive Care Questionnaires History Questionnaires Upcoming Tests and Procedures Medical and Family History Health Reports Trends Dashboard Document Center Advanced Care Planning Billing Support Urrance Coverage Details Referrals Share My Record	Menu Search the menu Heatth Summary Plan of Care Current Health Issues Allergies Immunizations Preventive Care Questionnaires History Questionnaires Upcoming Tests and Procedures Medical and Family History Heatth Reports Trends Dashboard Document Center Advanced Care Planning Stimates Billing Support Update plan Stimates Billing Support Urance Coverage Details Referrals Share My Record

To manage/update auto payment method on existing payment plan via MyChart, scroll down to "Account Summary" under the "Billing" section within the drop down menu on your MyChart home screen."



Back to the home page

Once in the "Account Summary" screen, click on "Manage payment plan".

urrent payment plan		
You are paying \$19.89 per month towards your plan balance of \$238.68.	You have 12 payments left until you pay off your balance.	Automatic payments are made on the 16th of each month with this payment method. Payment method
		1
pdate your monthly amount ow much do you want to pay per month towa	ards your outstanding balance of \$238.68 ?	On which day of the month (1-31) would you like your payments to be made?
pdate your monthly amount ow much do you want to pay per month towa 19.89	ards your outstanding balance of \$238.68 ?	On which day of the month (1-31) would you like your payments to be made?

Click on "Review payment method".

central peninsula hospital mychart	
😑 Menu 💼 Visits 🖂 Messages 👗 Tes	st Results 🔗 Medications
Update Your Payment Plan	
How would you like to pay?	
Security code (j)	
New Payment Method Manage your saved payment methods	
Review plan Back Cancel	
	Back to Billing Summary

Click on "New Payment Method" to add a new card.

Click on "Manage your saved payment methods" to delete an existing card.

If you only need to update the expiration date, you must still delete the old payment method and add a new payment method.

Update Your Payment Plan

Manage your saved payment methods



Back to Billing Summary



You can also manage/update the auto payment plan from the "Details" tab.



From the "Details" tab you can also view itemized/detailed account information and charges by clicking "Show more details".

isit Acc	ounts		Show all details 💙
)n Paym	nent Plan		
Jun 14	OFFICE VISIT at Central Peninsula Family Practice Kenai Hospital Services Provider: Joanna F. Gibbons, DO Patient:	Billed Insurance Covered You Paid Discounted	\$1,319.00 -\$769.40 \$0.00 -\$329.76
2023	Primary Payer: MODA Account #!	Pending Insurance Your Balance	\$0.00 \$219.84
	Benefits Summary from Your Insurance ① Learn more		
	MODA		
	Billed to Insurance	\$1,319.00	
	Insurance Covered	-\$769.40	
	Remaining Responsibility	\$549.60	
	Deductible	\$549.60	
	Detailed Account Information		
	Laboratory	\$1,319.00	
	Payments and Adjustments		
	MODA	-\$769.40	
	Charity Write Off - Jul 24, 2023	-\$329.76	
	Hide details 🔨		
Jun 14	OFFICE VISIT at Central Peninsula Family Practice Kenai Hospital Services Provider: Joanna F. Gibbons, DO Patient:	Billed Insurance Covered You Paid Discounted	\$367.00 -\$304.20 \$0.00 -\$43.96
2023	Primary Payer: MODA Account #	Pending Insurance Your Balance	\$0.00 \$18.84
	Show more details 💙		

After clicking "Show more details, click "Show charges".

Payme	ent Plan				
Jun 14	OFFICE VISIT at Central Peninsula Family Practice Kenai Hospital Services Provider: Joanna F. Gibbons, DO Patient:	Billed Insurance Covered You Paid Discounted	\$1,319.0 -\$769.4 \$0.0 -\$329.7		
2023	Primary Payer: MODA Account #	Pending Insurance Your Balance	\$0.0 \$219.8		
	Benefits Summary from Your Insurance (i) Learn more				
	MODA				
	Billed to Insurance	\$1,319.00			
	Insurance Covered	-\$769.40			
	Remaining Responsibility	\$549.60			
	Deductible	\$549.60			
	Detailed Account Information				
	Laboratory	\$1,319.00			
	HC Blood Count Complete Automated # - 85027 (CPT [®])	\$163.00			
	HC Lipid Panel - 80061 (CPT®)	\$111.00			
	HC Tsh Reflex to Ft4 - 84443 (CPT [®])	\$155.00			
	HC Hepatitis C Ab Test - 86803 (CPT [®])	\$145.00			
	HC Comprehen Metabolic Panel - 80053 (CPT [®])	\$180.00			
	HC Glycosylated Hemoglobin - 83036 (CPT®)	\$160.00			
	HC Fsh - 83001 (CPT [®])	\$258.00			
	HC Hiv Antigen W/Hiv Antibodies - 87806 (CPT®)	\$147.00			
	Hide charges 🔺				
	Payments and Adjustments				
	MODA	-\$769.40			
	Charity Write Off - Jul 24, 2023	-\$329.76			



Paperless Billing

Enabled for this account Update

Questions

Contact customer service